



Department of Community Development and Sustainability

23 Russell Boulevard, Suite 2 Davis, California 95616

Phone: (530)757-5610 TDD: (530)757-5666

Website: <http://community-development.cityofdavis.org/>

Email: cddweb@cityofdavis.org

REVISED RESALE INSPECTION PROCESS

Due to the growing concern of COVID-19 (coronavirus) and the shelter in place directive, the Building Division is attempting to reduce exposure to the public and staff by implementing the following resale application and inspection process.

The Building Division is asking that resale inspections for homes that have not been listed or are not in contract to be postponed until normal operations resume. If it is necessary to have an inspection then the city will perform the inspection using photographs taken by the owner or agent, permit history and a previous inventory of the home. Instructions for providing photographs to the resale inspector are available on the Community Development web page or can be provided by staff. City staff will not enter the household while the shelter in place directive is in effect.

The city is asking resale inspection applicants to submit their application electronically via email. A fillable PDF can be found on the Building Division webpage using the attached link: <https://www.cityofdavis.org/city-hall/community-development-and-sustainability/building>

The application can be submitted via email to either of the following email addresses:
buildinginfo@cityofdavis.org
cddweb@cityofdavis.org

The inspection will be scheduled when the Building Division receives the application and the date and time will be communicated to the applicant via email or phone. The applicant can communicate preferences or limitations in their schedule as necessary. The applicant will then mail the payment made out to "City of Davis" to the Building Division at the following address:

**City of Davis
Building Division, Resale Program
23 Russell Blvd, Suite #2
Davis CA 95616**

City staff will verify that payment has been received and then email a receipt before performing the resale inspection.